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Federal Aviation Administration

Memorandum

Date: January 23, 2007
From: Operations Supervisor, CCR ATCT
To: Jeffrey Lewis, CPC CCR ATCT
Subject: Letter of Warning

This memorandum is to formally counsel you regarding your conduct on January 22, 2007.

While working Ground Control, using the briefing button, you recorded "I have requested sick leave. I have been denied sick leave. I am basing my request on the problems I am having with Ken Moyer."

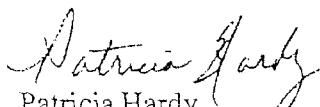
Also, while coordinating with Travis Approach for the inbound on N930MG, you answered the line and said, "I have a migraine so I may not be able to write this but, what do you got." Seconds later, N932TE called from the East Ramp for departure and you again responded with non-prescribed phraseology and transmitted on frequency "Calling Concord Grain, I have a migraine so I didn't hear that, say again."

Your transmissions were unprofessional, reflected unfavorably on the facility, and were in violation of FAA Order 7110.65, paragraph 2-4-5 to "*Transmit only those messages necessary for air traffic control or otherwise contributing to air safety.*"

Your actions were deliberate and meant to gain relief from position and the approval of previously denied leave, because you got into an argument with a coworker. I have previously counseled you regarding this type of conduct and your required fitness for duty.

You are a partially rated controller still in training, who has not worked in the terminal option for several years. Therefore, your constant criticism of coworkers who possess current experience and expertise in the facility is unwelcome and adversely affects your training progress.

Finally, your conduct as described above is unacceptable, will not be tolerated and will result in progressive disciplinary action, when appropriate.


Patricia Hardy
Operations Supervisor

Acknowledge receipt:


Jeffrey Lewis, CPC CCR ATCT

Date:


 2-6-07

Exhibit 15

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